

# EVENT EMERGENCY KIT

## Electrical Supplies

15' Extension Cord

5-spot Power Strip

Cables

- Mac Book Power Extension
- Firewire
- Ethernet
- USB
- 1/8' to 1/4'
- 1/4' to 1/4'
- S-Video
- Phone
- RCA Dual to 1/4'

Adapters:

- iPod to Computer
- Mac Display Output; Various
- RCA to 1/4'

USB Splitter

USB Flash Drive

SD Memory Card (16m)

Headphones

Flashlight

Laptop printer

Inkjet cartridges (B&W, colour)

## Emergency Equipment

First Aid Kit; Including:

- Tylenol
- Benadryl
- Sunscreen SPF 45
- Visine Eye Drops
- Hand Sanitizer
- Hand Cream
- Wet Wipes
- Granola Bar
- Frisk Breath Mints

## Stationary

Accordion File Folder

- Clip Boards (3)
- Receipt Book
- CD-R (2)
- Card Stock; Multi-colour (40)
- Note Pad (1)

- Lined Paper (10)
- File Folders (3)
- Stickers; 1" Dots
- Labels; #5160; Multi-colour (8)

Accordion Pouch

Envelopes

- 10"x14" Padded (1)
- 9"x12 Tyvek (2)
- Catalogue (3)
- CD Mailer (2)
- CD Mailer Padded (1)
- #10 (20)
- #8 (10)

Writing Utensils

Highlighters; Yellow (2)

Permanent Markers; Black (2)

Medium+Fine Point; Black (4)

Dry Ease Markers; (4)

Pens (15)

Mechanical Pencils (2)

HB2 Pencils (2)

Pencil Sharpener

Eraser

Correction Tape

6" Ruler

Stapler+Extra Staplers

Post-it Notes

Elastic Bands; Various Sizes (50)

Lens Cleaner

Name Badges; Clip (10),

Lanyard+Sleeve (10), Cards (15)

Calculator

## Fasters

Binder Clips; Various Sizes (30)

Push Pins (100)

#1 Paper Clips (100)

Velcro loops (3)

Velcro Peel Strips (6)

Adhesive Puddy

Glue Stick

String (100')

Zip Ties (8)

Bungee Cords (4)

Removable Double-Coated

Tape

Magic Scotch Tape

Gaffer Tape; black, red (2)

## Miscellaneous

Garbage Bags; Big (2), Small (2)

Zip-Lock Bags; Big (2); Med. (2)

Twist Ties

J-Clothes (2)

Rubber Gloves

Lint Roller

Tide-To-Go Stain Stick

Sewing Kit

Food Thermometer

Lighter

Razor Blade

Multi-bit Screwdriver

Hammer

Batteries

- 9-volt (2)
- AAA (4)
- AA (4)

Ticker Tape; Various Colours (2)

Scissors

Hands Stamps (5)

Click Counter

Digital Camera

Hole Punch; Single

Hole Punch; Full Sheet

Wrist Bands; Various (10)

Coat Check Tags (125)

Raffle Tickets (125)

\*\*Set-Your-Own Master Lock  
(for the case)

\*\*Stanley Organizers;  
various sizes

